



Kevin A. Kemp
Sheriff-Elect of Carroll County
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December 2, 2019

Cellell Dalton, Acting County Administrator
Carroll County Administrator's Office
Governmental Complex
Hillsville, VA 24343

Dear Cellell:

The Sheriff's Office is taking applications for the administrative specialist position and requests the Board of Supervisors approve hiring of this position January 1, 2020 for training. From January 2020-April 2020 this position will be paid with unused Highway Safety funding without any additional appropriation. Effective May 1, 2020, this position will be funded as Virginia Compensation Board position #00012 vacated by Janice Davis.

In addition, I am requesting that Sheriff's Office Dispatcher be added as critical law enforcement and that any vacant or needed position whether Compensation Board funded or Highway Safety funded be approved to be filled.

Sincerely,

Kevin A Kemp.
Sheriff-Elect